

North West and Central Canoe Polo Committee

EGM

Meeting held on the 23rd of March 2013 at Stockport Swimming Pool 2pm – 4pm

Attendance

Mike Moffat – FOA
Niall Evans – Manchester Wildcatz
Mark Tracy – FOA
Alex Jones – Manchester Wildcatz
Robert Holdway – Trentham CC
Matthew Carter – Red Rose
Heather Carter – Red Rose
Dylan Tomlinson – Shrewsbury

Apologies

Darren Bohanna - Liverpool CC
David Cook – Canoe England

Reports

1. Divisional Reports
 - Division 4 – Statement from Claire Brewer read out to the committee.
 - Division 3 – Ant sends his apologies. NE and AJ gave current status of division 3.
 - Division 2 – Report given by MC
 - Division 1 – Report given by NE
2. Finance Report

A brief overview of the financial situation was given followed by discussion.

 - £500 grant from NW Paddlesport
 - Leagues should have a surplus of £1000 at year end, as long as all teams meet there payments..
 - Glyder Dragons folded as a club, expected loss of £140 as a result.
 - All teams will be pursued for payments if still outstanding when the seasons over.
 - BCU CPC will back up and take action against any teams that fail to meet there payments to the committee.
 - A detailed finance report from the 2012/13 leagues will be given at the next meeting.

Agenda Items

1. **Officers of the committee.** The following people volunteered for committee positions and were unanimously elected by those in attendance.
Heather Carter – Treasurer

The Position of secretary and other possible roles remain empty and will be filled at the next available opportunity.

2. **Constitution.** The Committee acknowledges the need for an immediate constitution. The current Yorkshire constitution was presented to the committee for adoption and unanimously approved by the committee.

The constitution will now be reviewed by the committee and an updated constitution will be presented for adoption at the next committee meeting.

- 3. Bank Account.** The committee felt it necessary to have a bank account set up quickly. A Barclays Community Account was felt to be the most appropriate as a number of clubs and the Yorkshire region uses this account.

It was agreed unanimously that the following people would be signatories on the account.

- Heather Carter (Treasurer)
- Niall Evans (Chair)
- Mike Moffitt (FOA Representative)

NE, HC and Matthew Smith (2012-13 Treasurer) will meet to handover finance management to Heather and to set up the account.

- 4. Payments for Tournaments.** It is felt that the current model for collection of monies owed is not best suited to the league. Constant issues experienced with some University Teams. It is felt that these teams should be required to pay up front for their tournaments. HC to bring proposals at the next meeting.
- 5. Legal and Governance.** The committee felt it is necessary to seek guidance from the BCU on liability. We feel that in no way should we as a committee be personally liable for any legal issues that may arise from the management of the league.
- 6. Structure of the Leagues.** The committee discussed the structure for next season's league and a 10 year development framework around the leagues. The committee unanimously approved the proposed league for next season.

It was also acknowledged the importance development days that are accessible for the regions clubs and paddlers can play. Further discussions will take place at the next meeting.

- 7. Tournament Dates.** NE circulated 2013-14 dates and asked the committee to provide feedback and identify any possible clashes/issues. It was stressed that this is very much a draft and dates are likely to be modified.
- 8. Date of Next meeting.** The next meeting will be held at Liverpool on Saturday 8th June. This coincides with the Liverpool International.

Meeting Closed at 4pm.

Actions

- a) NE – Circulate updated Constitution to the committee for feedback.
- b) HC, NE, MS – Set up Bank Account and Transfer responsibilities.
- c) HC – Circulate proposals on how to manage payments.
- d) AJ & DT – To discuss website and publicity.
- e) AJ – Update website for 2013/14.
- f) MM – Provide venue for next meeting.
- g) NE – Seek clarification from the BCU on liability issues.
- h) All – Encourage new teams to enter next season.
- i) All – Check circulated dates and identify any issues.